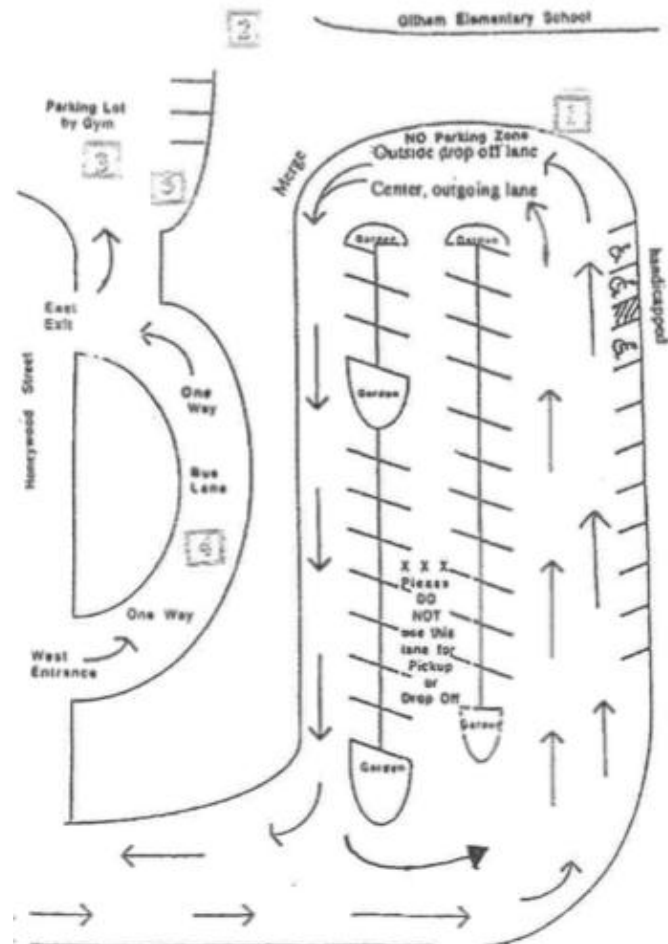


# Welcome to Gilham!

## Parking Lot Safety Protocol

Thank you for helping us to create a safe and efficient system!

- Families should complete a transportation form that gives details and routines for their children's after school plans.
- Please use only the main parking lot for drop-off and pick-up. The bus lane is only for buses, and the staff parking lot is only for staff and daycare vans.
- The two options for student retrieval are to either 1. circle through the pick-up lane or 2. park and walk across to pick up your student. Students will not be excused to walk across the parking lot on their own.
- The yellow curb before the crosswalk is for 2-minute pause pick-up only. Please do not park along the curb.
- For after school pick-up, if you don't see your kids, **PLEASE CIRCLE AROUND UNTIL YOU SEE THEM.** Staff will be on hand, in orange safety vests, to assist with this.
- Students will only be released to adults listed on their emergency contact list.
- Students not gathered by 2:20, when the busses leave, will be in the office.
- Please allow your students to exit the building with their classmates rather than retrieving them from the classroom, which can be disruptive to end-of-day routines.
- Please understand that teachers can't meet until 2:30, as they are assisting with a safe dismissal process.
- Please review the map to familiarize yourself with the dismissal stations and traffic flow, and let us know if you have any questions.



- 1 - Student pick-up lane
- 2 - Park and meet your student
- 3 - After School Care Vans ONLY
- 4 - Bus Lane
- 5 - Bike Parking